

EIHA OFFICIATING LEVEL 1 COURSE INFORMATION 2016-17 SEASON



Who should book on this course?

The EIHA Officiating Level 1 course is suitable for people wanting to begin ice hockey officiating.

Attendees may be new to the sport completely or they may have some experience with-in the sport, either as a referee in an unofficial or untrained capacity for their local club during training sessions, or maybe as a current player, former player as a coach, or in another capacity.

Anyone who is interested in becoming an official and wanting to learn more about officiating of the game should look to attend the level 1 course as an introductory course to officiating.

It is the entry level course to starting as an official in ice hockey in the EIHA.

What are the course requirements?

- The **minimum age for officials is 15 years old**. Individuals who are younger than 15 years old on the date of the course can attend but they cannot register or be eligible to be allocated games to officiate until their 15th birthday.
- Attendees must be able to **communicate effectively in English** (this includes listening, speaking, reading, writing and comprehension).
- Attendees must **attend all parts of the course**.
- Attendees must complete the **on-line rules test with-in 1 month** of attending the course if they wish to pass the course and register as an official.
- Attendees must have a **basic level of skating and complete and pass the skating test on the course**.

What does the skating test include?

The skating test is designed to confirm that individuals have a basic skating ability.

To attend and pass the EIHA officiating level 1 course, attendees must be able to execute the following skills on ice with proficiency and under control. If an attendee is unable to demonstrate their ability to carry out the following skills, they will not be permitted to continue or to pass the course.

- Skate forward
- Skate backwards
- Stop on both feet forward & backward
- Stop moving in all directions
- Carry out tight turn in both directions
- Crossover efficiently forwards and backwards
- Pivot forwards to backwards and backwards to forward

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Please note: If an attendee is unable to demonstrate their ability to carry out these skills due to an injury, it may be possible to arrange an evaluation at a later date. However, this is only with the prior consent of the EIHA Head of Officiating Training and Development. Please also note that it may incur an additional fee and the individual will not be able to register or allocated any games as an official until the skating test component of the course has been completed.

What is the online rules test?

The on-line rules test is a requirement for all EIHA registered officials. For level 1 there is no set pass mark. It is just a requirement to do the test and record a score within 1 month of taking the level 1 course if you wish to register to be an official.

Once you are registered as an official then your score in the rules test will be monitored in terms of progressing and improving on it year on year.

The rules test comprises of 150 questions. The breakdown of questions by section is laid out below with the time limit for each part of the test:

Rules Test Section	Number of Questions	Length of time given
Video Signals Test	30 questions	20 minutes
EIHA Officials Code of Conduct	20 questions	10 minutes
Refereeing	50 questions	25 minutes
Lining	50 questions	25 minutes
TOTAL	150 questions	1 hour 20 minutes

You will need to sit the full 150 questions because it is likely that while you will be predominantly lining games when you first start out officiating, you may also be required to work 2-man system games and so will need to be aware of referee rules and procedures in addition to the lining rules and procedures.

There are set pass-marks to be able to progress through the officiating levels and these are set-out below for your reference.

LEVEL	PASS MARK
1	Sit-test and record a score
2	60% (90/150)
3	70% (105/150)
4	75% (112/150)
5	80% (120/150)

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What is the course outline?

Attendees will learn the basics of officiating and how the EIHA Referee Section works, which will include the following:

- Qualities of an official
- Responsibilities for referees and linesman
- Basic positioning for the 2 and 3 official system
- Basic Linesman procedures
- Basic Referee procedures
- EIHA officiating standard
- U11 Rules of Competition
- EIHA Officiating Programme
- Fight procedures

Attendees will take part in the following activities:

- classroom theory sessions
- practical ice skating test
- practical in game experience
- post course on-line rules test

How much is the course?

The cost of the level 1 officiating course is £115 and this must be paid to confirm your booking onto the course.

The £115 includes your registration/insurance fee to be an official for the remainder of the 2016/17 season.

What does the cost of the course include and what materials will you be provided with for the course?

The £115 includes your fee for the course and your insurance fee to be an official for the season that you take the officiating course in (remainder of 2016/17 season).

For the course, you will be provided with the following:

- USB with electronic copies of the rule-book and further course reading material
- A whistle

What do you need to bring to the course?

The course is split into classroom theory sessions and on-ice practice sessions.

For the classroom theory sessions, you need to bring with you:

- A pen and paper for taking notes;

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- If you want to follow the course notes during the presentations, then you are welcome to bring a laptop or device that can read a USB (there will not be paper hand-outs provided).

For the on-ice session, you need to bring with you:

- Skates, tracksuit and helmet with a half visor as a minimum
- If you want to wear fuller protective equipment such as girdles, shin pads, elbow pads, then this is also fine but down to your own choice. As a minimum you are required to wear a helmet with a half-visor with a tracksuit and skates.

*Please note that there will be **no food or refreshments supplied on the course**. There will be short breaks throughout the course and only a 30-minute lunch break so you are advised to bring adequate food and drink with you for the duration of the course or to ensure you have money to be able to purchase something from the course venue for lunch.

What are the dates and locations for the 2016/17 Level 1 courses?

DATE	LOCATION	TIMING
21 & 22 January 2017*	Guildford	21 Jan 11:00 – 18:00 22 Jan 8:15 – 10:30
19 February 2017	Alexandra Palace	11:00 – 20:30
25 February 2017	Deeside	10:00 – 20:15
11 March 2017	Chelmsford	10:00 – 20:00
18 March 2017	Sheffield	10:00 – 20:00
25 March 2017	Solihull	10:30 – 20:00

** Please note the course in Guildford is running with the classroom sessions on 21 January and the on-ice session on 22 January. It was not possible to run both components on the same day due to ice time and meeting room availability; attendees are required to do both parts across the 2 days to complete the course. Please bear this in mind for booking a place on this course.*

Please Note: We have been trying to schedule a course for Billingham for this season but at this time we have not been able to secure ice time. We will continue to look into scheduling a course there in the future, however you are advised to book onto one of the other courses if you want to ensure you can take the course in the 2016/17 season.

How do you book a place on the course?

To book a place on a course you need to fill in the on-line booking form. This will reserve your place on the course. However, your place will not be confirmed until you have paid the attendance fee for the course.

The payment of £115 must be made by a bank transfer to the EIHA Bank Account. The details are below. Please ensure you quote 'REFLVL1' as your payment reference.

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Account name: EIHA
Sort code: 30-95-56
Account number: 02099898
Reference: REFLVL1

Once your on-line form and money has been received your place on the course will be confirmed.

Should you need to cancel your attendance the cancellation policy is set out below:

- If you cancel your attendance more than 30 days before the course you will receive a full refund.
- If you cancel your attendance less than 30 days before the course (for any reason) you will not be entitled to a refund.

To cancel attendance, you need to inform our Head of Officiating Training and Development, Joy Johnston joy.johnston@eiha.co.uk and she will confirm your eligibility for a refund based on the policy outlined above and where required take into consideration any extenuating circumstances as appropriate.

[Please click here to fill-in the on-line booking form.](#) Remember your place is only confirmed once you have paid the attendance fee.

Once your form and payment have been received you will be sent a confirmation email to confirm your place on the course (usually within 7 days of your form and payment being received and confirmed by the EIHA Finance department).

Closer to the date of your course you will receive full course joining instructions and a welcome email informing you of the exact location and any specific details relating to your course. This will be sent from the course instructor usually 7 days prior to your course.

If you have problems accessing the on-line booking form or any questions about how to book a place on the course please email Joy Johnston, the Head of Officiating Training and Development for assistance joy.johnston@eiha.co.uk

Once you have completed the course how do you register as an official?

Once you have completed the level 1 course in the classroom and the on-ice skating session you will be sent:

1. Registration form;
2. On-line log-in to take the on-line rules test.

The on-line rules test must be completed with-in one month of the course date for you to complete and pass the EIHA level 1 officiating course.

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You will not be eligible to register as an official or to officiate games under the EIHA until the on-line rules test part of the course is complete.

Once you have completed the on-line rules test, filled in your registration form and sent it back to the EIHA you will be confirmed as a registered EIHA official.

As a registered EIHA Official you will be sent the following:

- A level 1 EIHA Officiating certificate;
- A Referee Section ID badge;
- A referee patch for your jersey;
- An email with your personal log-in details for the referee game scheduling software used by the EIHA Referee Section (currently HorizonWebRef);
- An email with your personal log-in details for the electronic game sheet software used by the EIHA (currently fixtureslive).
- A welcome pack from the Head of Officiating Training and Development with useful information about mentor officials and where you can go for help.

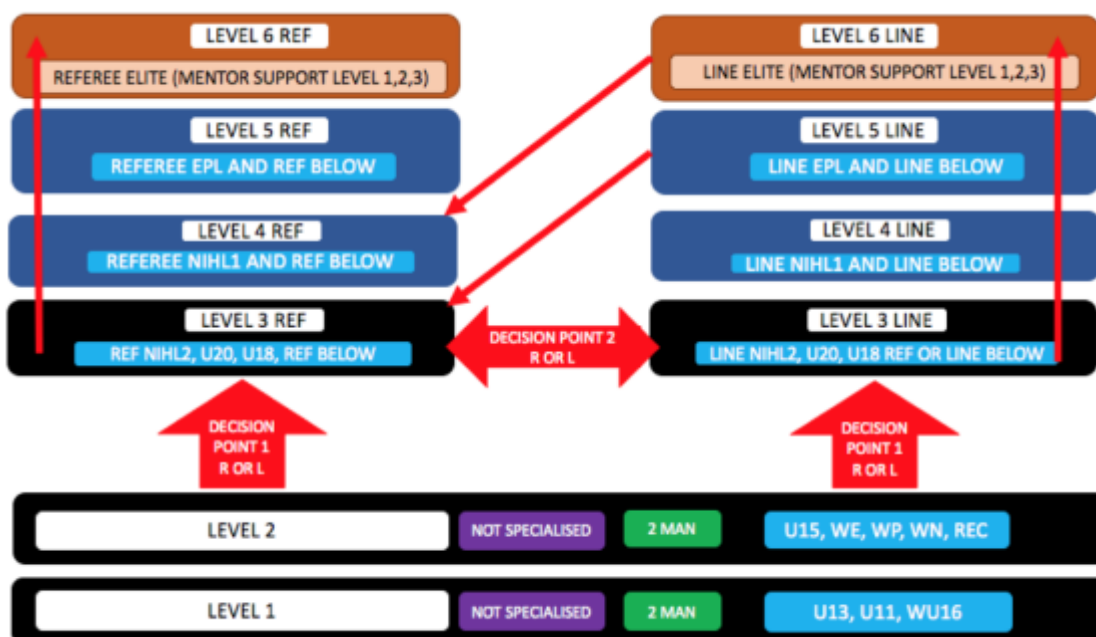
What will the course qualify you to do?

On completion of the course you will be eligible to register for the season and to officiate games as a level 1 official.

Please see the grading/level system for officials in the EIHA below for further explanation.

Level	League
Level 1	U11,U13, WU16
Level 2	U15, WE, WP, WN (Rec, Uni)
Level 3	NIHL2, U18, U20
Level 4	NIHL1
Level 5	EPL
Level 6	Elite

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Please note that that there is potential you will be used in level 2 games to help ensure all games under the EIHA have the appropriate number of officials and to help train and develop you.

It is therefore likely you will officiate in level 1 and level 2 in your first season. However, to officially progress through the levels you will be required to pass the necessary requirements to move up to the next level.

You will not be given senior level games in your first season (level 3 or above). However, it may be possible for you to fast-track to level 3 in your second season depending on your performance during games and on your on-ice skating tests times and rules test results.

How many games will you be able to officiate each season once you have done the course?

This will depend on a few factors:

- your availability;
- your location;
- how many games of a level 1 or 2 standard are being played in your area and with a mentor official available for you to work with.

It can be a slower start to officiating than we would like to offer you and largely this is down to your availability and appropriate level games coinciding. We also try to ensure that you work your first few games with an experienced official and that you are aware of mentor officials in your local area so you can meet with them and understand more about your role on the ice.

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We will use you as much as possible in the first season but it is important you have a realistic expectation for the number of games you will work and appreciate that you are joining a development programme.

Will you be paid to officiate games and what are the fees?

You are paid to officiate games and upon registering you will be provided with the details of the fees for all level of games.

What are the future costs to being an official?

All EIHA registered officials are required each year to:

- attend a conference/seminar as set by the EIHA Referee Section;
- complete the required CPD/testing for their level;
- pay for their insurance/registration for the following season.

For the 2017/18 season the CPD will be a National Referee Conference and the cost to attend will include the insurance/registration fee for officials.

We appreciate that starting out as an official can be an expense and so in the season after taking your level 1 course (2017/18) you will be offered a 50% discount to the cost of attending the National Referee Conference and the registration insurance fee.

It is likely that the National Referee Conference for the 2017/18 season will be held on 12/13 August 2017 and will be £150 to attend. Therefore, for you to continue refereeing after the 2016/17 season finishes you will have the discounted fee of £75 to pay to attend the National Conference and register for the 2017/18 season.

What equipment is required to be an official under the EIHA?

The minimum equipment requirements to be an official are outlined below:

- Skates (with white laces);
- Black trousers;
- Official EIHA approved jersey (non-mesh) with nameplate on the back;
- Black helmet;
- Approved EIHA half visor;
- Whistle (suggested Acme Thunder).

The recommended equipment requirements are outlined below:

- Shin pads;
- Girdle;
- Box/pelvic protector;
- Elbow pads;
- Chest protector.

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Further information is provided on the equipment requirements in the EIHA Referee Section Code of Conduct and the Welcome Pack which is issued to all newly registered officials.